

Privacy Policy

Effective Date: May 29, 2025



At Mitchell Consulting Services, your privacy is important to us. This Privacy Policy outlines how we collect, use, and safeguard your information when you visit our website (<https://mitchellconsultingservices.ca>) or engage with our services.

1. Information We Collect

We may collect the following types of information:

- Personal Information: Such as your name, email address, organization name, and other contact details when you submit a form, sign up for a newsletter, or schedule a consultation.
- Non-Personal Information: Such as browser type, operating system, IP address, and usage data through cookies and analytics tools (e.g., Google Analytics).

2. How We Use Your Information

We use the information we collect to:

- Respond to inquiries and provide customer support.
- Schedule consultations or meetings as requested.
- Send updates, newsletters, or other relevant communications (only if you've opted in).
- Improve the functionality and user experience of our website.
- Monitor website traffic and usage trends.

3. Sharing Your Information

We do not sell or rent your personal information. We may share it only:

- With trusted third-party service providers who help us operate our website or business, under confidentiality agreements.

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- If required by law or to protect our rights and safety.

4. Your Rights and Choices

You have the right to:

- Access the personal information we hold about you.
- Request correction or deletion of your data.
- Withdraw consent or unsubscribe from communications at any time.

To exercise these rights, please contact us at mitchellconsultingottawa@gmail.com.

5. Data Security

We implement reasonable security measures to protect your data. However, no method of online transmission or storage is 100% secure. We encourage you to take steps to protect your own data, such as using strong passwords.

6. Cookies and Tracking Technologies

Our website uses cookies to enhance your experience. You can adjust your browser settings to disable cookies if you prefer.

7. External Links

Our site may contain links to external websites. We are not responsible for the privacy practices of those sites. We encourage you to review their policies.

8. Changes to This Policy

We may update this Privacy Policy from time to time. Any changes will be posted on this page with an updated effective date.

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9. Contact Us

If you have any questions or concerns about this Privacy Policy or how your information is handled, please contact:

Matthew Mitchell

Email: mitchellconsultingottawa@gmail.com